# **The Recycling Fund (Industry Support Programme) – Checklist of Supporting Documents Required for Application**

Please put a “[x] ” in the appropriate boxes to indicate that copies of the relevant documents will be submitted together with this Application to the Recycling Fund Secretariat.

[ ]  Copy of the Registration Certificate of the Applicant (if applicable)

[ ]  Copy of the Certificate of Incorporation and Articles of Association

[ ]  Copy of the documentary proof of the owners/shareholders of the Applicant (if applicable)

[ ]  Curriculum Vitae of the project coordinator, deputy project coordinator, key management and
technical staff of the project team

[ ]  Copy of the Applicant’s past record of applications (if applicable)

[ ]  Supporting documents of the financial status of the organization (e.g. latest financial audit report )

[ ]  Copy of the documentary proof in support of the budget plan (e.g. quotations of proposed items)

[ ]  Others： \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_