

## Frequently Asked Questions (FAQs) for Recycling Fund Applicants

### Industry Support Programme - Projects for Solicitation Theme: Supporting Residential Buildings in Adopting Smart Bins Technology in Food Waste Collection and Recycling (“RSB”)

#### 1. Eligibility

##### 1.1 What is the eligibility for applying for funding support on the Projects for RSB?

Relevant residents’ organisations or property management companies acting on their behalf can apply. Eligibility of the applicant follows the requirements of ISP in general and includes:

- 1) **Incorporated Owners (IO) or Owners’ Corporation registered under the Building Management Ordinance (Cap. 344)** can act as the applicant and should demonstrate it is non-profit distributing in nature. In the absence of the registration document with relevant clauses to show that the organisation is non-profit distributing, other records of declaration such as meeting minutes will be considered as proof of its non-profit distributing nature. IO / Owners’ Corporation may authorize the property management company to act as the applicant on their behalf.
- 2) **Owners’ Committee (OC), Owners’ organisations (OO) or residents’ organisations (RO) of residential buildings.** OC, OO or RO should authorize the property management company to act as the applicant on their behalf. The OC, OO and RO should also demonstrate it is non-profit distributing in nature. In the absence of the registration document with relevant clauses to show that the organisation is non-profit distributing, other records of declaration such as meeting minutes will be considered as proof of its non-profit distributing nature.
- 3) **Property management companies (PMC) acting on behalf of the residents’ organisations of residential buildings are also eligible if a written agreement from the residents’ organisation is obtained before making the application.** If an application is made by a PMC, the respective IO, Owners’ Corporation, OC, OO or RO of the residential building(s) needs to sign an undertaking to continue the project to completion if the PMC is unable to complete the project.

Public rental housing estates owned by the Hong Kong Housing Authority (HA) and the Hong Kong Housing Society (HKHS) will not be included because they may receive other forms of Government funding.

## **2. Funding Information**

### **2.1 What is the maximum funding amount for RSB projects?**

The maximum funding for each project under this solicitation theme is \$2,500,000.

Applications with a budget of over \$2,500,000 will be considered on a case-by-case basis under the normal ISP assessment mechanism. If an applicant or housing estate is making more than one application, applications will also be considered on a case-by-case basis.

### **2.2 What are the eligible budget items for the scheme?**

Funding support includes the rental of smart bins and related systems, recruitment of additional workers, promotion and education as well as audit fees. An example of a budget calculation sheet is provided in the Guide to Application and at the Resources Center of the Recycling Fund website.

### **2.3 What is the project duration for RSB projects?**

The minimum duration of an RSB project is 24 months (including 6 months of preparation work), and the maximum is 48 months.

### **2.4 How to demonstrate the support from residents of the estate for the project?**

Prior to project commencement, the applicant has to provide evidence of support by at least 200 participating households per smart bin.

### **2.5 Can the applicant apply for funding support from the Recycling Fund and other public funding support through other sources for the same project?**

The Recycling Fund will not consider any proposed project that has been funded or will be funded by other Government sources, or if there is/will be any duplication in terms of the work carried out by other institutions/applicants of Government funds to guard against duplication in the source of funding and possible abuse. The applicant has to declare the relevant information on the application form.